

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday, November 30, 2021**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on November 30, 2021, at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:30 p.m.

ROLL CALL

Present:

Mielke – Union Township, Isabella County
Chowdhary – Union Township, Isabella County
Figg – Union Township, Isabella County
Zalud – Union Township, Isabella County
Kequom – Union Township, Isabella County
Sweet – Union Township, Isabella County
Bacon – Union Township, Isabella County

Excused: Barz, Coyne

Absent: Hunter

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk

APPROVAL OF AGENDA

**MOTION by Figg SUPPORTED by Chowdhary to APPROVE the agenda as presented.
MOTION CARRIED 7-0.**

APPROVAL OF MINUTES

MOTION by Mielke SUPPORTED by Figg to APPROVE minutes from the October 19, 2021, Special Informational meeting as presented. MOTION CARRIED 7-0.

MOTION by Zalud SUPPORTED by Figg to APPROVE minutes from the October 19, 2021, Regular meeting as presented. MOTION CARRIED 7-0.

PRESENTATIONS - None

PUBLIC COMMENT – No public comment offered.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Zalud** SUPPORTED by **Mielke** to APPROVE the East DDA payables 10/20/21 – 11/30/21 in the amount of \$15,137.75 as presented. **MOTION CARRIED 7-0.**

Finance Director Sherrie Teall reviewed the accounts payable for the West DDA.

MOTION by **Figg** SUPPORTED by **Bacon** to APPROVE the West DDA payables 10/20/21 – 11/30/21 in the amount of \$554.30 as presented. **MOTION CARRIED 7-0.**

Finance Director Sherrie Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chair Kequom

Community and Economic Development Director - Rodney Nanney reviewed the Annual Water Rate REU Notices for the East DDA District. Discussion held with interest in an automated irrigation system should the system be replaced after the MDOT planned road construction in the coming year.

NEW BUSINESS

- A. **RFBA – Approve the East DDA District’s participation in the 2022 Art Reach of Mid-Michigan Festival of Banners event via the purchase and creation of 78 banners for installation and display along E. Pickard Road at a cost of \$4,500.00.**

Community and Economic Development Director – Rodney Nanney reviewed Request for Board Action. Discussion held.

MOTION by **Mielke** SUPPORTED by **Bacon**, to approve the East DDA District’s participation in the 2022 Art Reach of Mid-Michigan Festival of Banners event via the purchase and creation of 78 banners for installation and display along E. Pickard Road at a cost of \$4,500.00. **7 – YES, 0 – NO, 3 – ABSENT. MOTION CARRIED.**

- B. **RFBA – Approve Budget Amendment #4 for the East DDA fund and West DDA fund.**

Finance Director – Sherrie Teall reviewed RFBA. Discussion held.

MOTION by **Figg** SUPPORTED by **Bacon** for authorization to amend the Fiscal Year 2021 budget for the East and West DDA funds in the respective net amounts of (\$530,115) in the 248 – East DDA Fund and (\$678,855) in the 250 – West DDA Fund. **7 - YES, 0 - NO, 3 - ABSENT. MOTION CARRIED.**

Mr. Zalud left the meeting at approximately 5:15pm.

C. RFBA – To cancel the regular December 21, 2021, meeting because of a lack of action items for this agenda.

Community and Economic Development Director – Rodney Nanney reviewed the RFBA. Discussion held.

MOTION by Figg **SUPPORTED** by Chowdhary to cancel the regular December 21, 2021 meeting due to lack of action items for this agenda. **6 - YES, 0 - NO, 4 - ABSENT. MOTION CARRIED.**

PENDING BUSINESS - None

GENERAL DISCUSSION

- Mielke commented on the County Commission meeting last month and wanted to express to the EDA Board that the comments from the outgoing County Administrator, Margaret McAvoy, along with the new County Administrator and several County Commissioners were very positive regarding the updated tax increment revenue sharing agreement for the expanded East DDA District.

DIRECTOR COMMENTS

- Will be returning to in person meetings for the January 18, 2022, meeting and looking at setting up the Board room to accommodate the large group and asked any board member that has a concern please reach out to Rodney individually.

Next regular EDA meeting to be held on Tuesday, January 18, 2022.
Meeting adjourned by Chair Kequom at 5:38 p.m.

APPROVED BY


Chair Kequom

(Recorded by Amy Peak)